

Town of Wheatland New York Recreation Commission Meeting Minutes January 18, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held January 18, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Lisa Bates
Cheryl Marginean
Scott Birnie
Shelly Gorino
Mark Turner, Chairperson (also served as Recording Secretary)
Shanna Fraser, Recreation Coordinator

ABSENT:

Edd Kuhn
Jenny Smith

Mark Turner called the meeting to order at 7:05 P.M.

B. Approval of Minutes:

Review and approval of the November 20, 2018 meeting minutes was tabled by the Chairperson until the February 2018 Recreation Commission meeting.

C. Public Before the Commission

There were two members of the public present for the meeting.

D. Recreation Department Report

Presented by Shanna Fraser:

1. EXPENSE VOUCHERS

The Recreation Commission reviewed and approved the following expense vouchers:

- a. Refund- Patti Hogue – 8.66
- b. Refund- Sherri Waterhouse – 8.66
- c. Refund – Sharon Sobolew – 8.66
- d. Refund – Cathy Dash – 8.66
- e. Refund – Laurie Czapranski – 8.66
- f. Dept Credit Card - 251.88 (supplies for Parade of Lights event)
- g. Kathy Merritt – Vinyasa Yoga 9/13/17-10/25/17 - 240.00
- h. Dept Credit Card – 207.67 (summer supplies 37.67, Jones Counter 170.00)
- i. Christine Destounis – Water Walking 9/25/17 to 12/5/17 - 135.00
- j. Vanguard Wireless Consulting – L Banner Stand 250.00
- k. Helen Bilak - TBC - 250.00
- l. Lourdes Roa – Gentle Yoga – 400.00
- m. Penny Lane Printing – Printing and inserting Winter flyer 260.68

2. WINTER PROGRAM UPDATE

Resolution. Per recommendation by Shanna Fraser, Scott Birnie made a motion to update the fees for the Adult Soccer program to support one night or two night participation, with the fee for one night set at \$ 25 and the fee for two nights set at \$ 45. Lisa Bates seconded the motion which was approved by unanimous vote of the Commission

- a. Gentle Yoga – Program is nearly full.
- b. Vinyasa Yoga – Program not full, expect sufficient participation to run.
- c. Total Body Conditioning – Program not full, expect sufficient participation to run.
- d. Youth After School Karate – Program is full, underway.
- e. Youth Indoor Soccer – Both age groups are underway.
- f. Adult Soccer – Underway.
- g. Adult Basketball – Program not full, expect sufficient participation to run.
- h. Lap Swim – Underway, 5 participants.
- i. Water Walking – Program registration in process, does not start until late February.
- j. Swimming Programs – Program registration in process, does not start until late February.

3. SUMMER FUN DAY CAMP

Shanna recommended the following dates for the 2018 Summer Fun Day Camp program: Starts June 25, 2018; ends Friday August 3, 2018 (with no camp held on July 4, 2018). The sense of the Commission was that there were good dates, consistent with what has been done in the past for this six week program.

4. GOLDEN COMETS SWIM CLUB

Shanna reported she had a meeting with the Golden Comets Swim Club leadership regarding potential collaboration. The Golden Comets are located in Henrietta NY. Bottom line is there is currently little opportunity for collaboration, Shanna will recommend the Golden Comets Swim Club to program participants interested in competitive swimming.

5. NEW PROGRAM OPPORTUNITIES

Shanna has had multiple discussions with residents about potential new program opportunities. She will pursue further to determine viability and report back to the Commission with program proposals as appropriate.

- a. Defensive driving program (2018 Spring)
- b. Music & Arts programs that could support home schooled children.
- c. Sewing class.
- d. Family bingo night.

E. Old Business

1. BANNER STAND

Mark Turner presented the new Wheatland Recreation banner and stand. The banner is intended to be used within the Town Municipal Building and at various Recreation or other Town events to promote Wheatland Recreation programs and activities.

2. FINANCIAL REVIEW

Review of the final 2017 financial performance of the Recreation Department will be completed at the February Commission meeting.

F. New Business

1. **2018 COMMISSION VICE CHAIRPERSON**

Resolution. Cheryl Marginean was nominated for the position of 2018 Commission Vice Chairperson by Mark Turner. Upon her acceptance of the nomination, Scott Birnie made a motion to approve the nomination of Cheryl to the position of 2018 Commission Vice Chairperson. Shelly Gorino seconded the motion which was approved by unanimous vote of the Commission.

2. **COMMISSION BY-LAWS REVIEW**

Upon discussion by the Recreation Commission, there are no proposed changes to the Commission By-Laws at this time.

3. **COMMUNITY HALL OF FAME UPDATE**

Mark Turner reported that the Wheatland Town Board had approved the formation and operation of a Town of Wheatland Community Hall of Fame in accordance with the proposal developed by the Recreation Commission in the form of the Community Hall of Fame Guidebook. As such, Mark Turner presented a candidate nominations form for preliminary review. Mark will send the form out to the Commission members electronically for final review at the February Commission meeting. The current plan is to launch the Community Hall of Fame in the March 2018 timeframe that includes a call for nominations.

3. **TOWN BOARD REPORT** Mark Turner will update the January 2018 quad chart per Commission discussion.

F. Other Business

1. **NEXT REGULAR MEETING.** The next regular meeting is scheduled for February 15, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. **ADJOURNMENT.** There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 8:30 P.M. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Mark Turner,
Recreation Commission Chairperson

Recreation Monthly Summary



Town of Wheatland
Living the "Small Town" Lifestyle

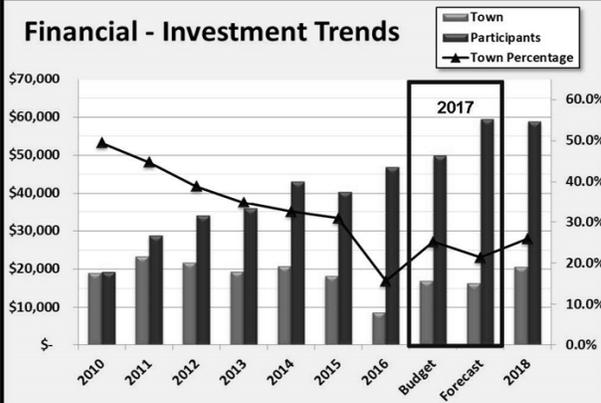
Programs - Key Status & Plans

- Winter programs underway
- Year-End equipment purchases
 - Banner stand, Jones Counter, other
- Final 2017 financial review in Feb
- Exploring new program opportunities
 - Defensive driving, music & arts; sewing

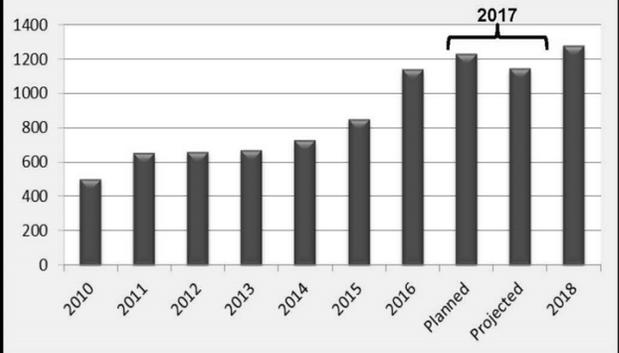
Strategic Initiatives

- Reviewed Commission By-Laws.
 - No plans for updates at this time.
- Wheatland Community Hall of Fame
 - Reviews preliminary nomination form
 - Plan public rollout CHoF in March 2018.

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

January 2018

Town of Wheatland New York Recreation Commission Meeting Minutes February 15, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held February 15, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Cheryl Marginean
Jenny Smith
Mark Turner, Chairperson
Shanna Fraser, Recreation Coordinator
Lauren Grossman, Recording Secretary

ABSENT:

Ed Kuhn
Scott Birnie
Lisa Wasson, Town Board Liaison

Mark Turner called the meeting to order at 7:05 P.M.

B. Approval of Minutes:

Resolution. The Commission reviewed the minutes of the November and January meetings with no changes suggested. Cheryl Marginean made a motion to approve the meeting minutes of November 30, 2017, and Jenny Smith. seconded. Jenny made a motion to approve the meeting minutes of January 18, 2018, and Cheryl seconded. Both motions were approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no Public Before the Commission.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS.

- Sweetheart Dance – Vendors, decorations and supplies.

2. WINTER PROGRAM UPDATE

- Shanna distributed the flyer for the Sweetheart Dance for the commission to review. She noted that 24 dozen cupcakes were purchased from Wegmans for the dance.
- All programs other than swimming are up and running for the winter season.
- Adult and Youth Soccer are both very popular, but Yoga registration is down. Swimming registration is filling up.
- Shanna refunded two (2) days of Lap Swim due to illness.
- During Winter Break, Recreation will be hosting a few programs including Roller Skating and Open Swim. Shanna stated she would like to adopt the verbiage used by Henrietta Recreation for their Open Swim Policy.
- Shanna renewed our Red Cross certification, and they provided her with new marketing materials for classes.
- Shanna has a new applicant for lifeguard and mentioned offering a lifeguard training class in the future to attract more applicants. Our current lifeguard is also an instructor for this type of class.
- Shanna has scheduled a meeting with Laura Hogan regarding Summer Camp and possible themes.
- Shanna received a letter from MCHD stating that written parental permission is now required for summer camps to apply bug repellent.
- Shanna is currently working with Linda, John and Laurie, to create a Family Bingo Night.
- Mark Turner mentioned that the recreation program will now be providing participants with receipts for wellness activities and for Summer Camp, for insurance and tax purposes, respectively.

Town of Wheatland Recreation Commission Meeting Minutes

- Shanna has received a partial proposal for a cup painting class. The class will be taught by the Deputy Clerk for the Village of Scottsville, Margaret, at a cost of \$13 per person, or \$125 for 10 people. The class will require advance registration and Recreation will charge \$15 per person.

Resolution. Cheryl M. made a motion to approve the proposal for a future cup painting class, as outlined above. Jenny Smith seconded the motion. The motion was approved by unanimous vote of the Commission.

E. Old Business

1. FINANCIAL REPORT REVIEW

Since some members of the commission were not present at this meeting, Mark made the decision to table the Financial Report review until the next meeting.

F. New Business

1. COMMUNITY HALL OF FAME NOMINATION FORM

Since some members of the commission were not present at this meeting, Mark made the decision to table the Community Hall of Fame Nomination Form review until the next meeting.

2. QUAD CHART

Mark reviewed the quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting is scheduled for March 15, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 7:30 P.M. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Lauren Grossman,
Recreation Commission Secretary

Recreation Monthly Summary



Town of Wheatland
Living the "Small Town" Lifestyle

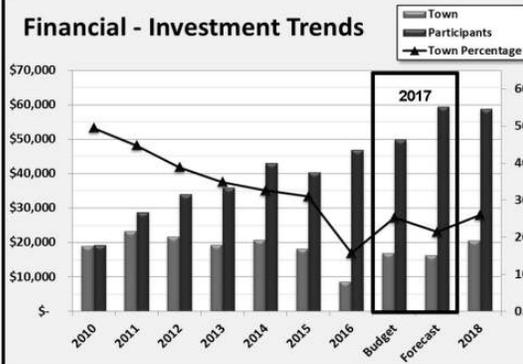
Programs - Key Status & Plans

- Winter programs in progress
 - Swim programs start week of 26-Feb
 - Sweetheart dance continues to grow, more than 300 participants this year.
- Final 2017 financial review in March
- Exploring new program opportunities

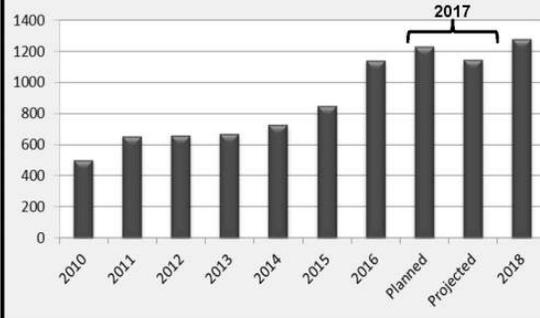
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Plan public rollout CHoF in March 2018.
 - Introduce concept in March Newsletter

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

February 2018

Town of Wheatland New York Recreation Commission Meeting Minutes March 15, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held March 15, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Cheryl Marginean
Jenny Smith
Lisa Bates
Lisa Wasson, Town Board Liaison
Mark Turner, Chairperson
Shanna Fraser, Recreation Coordinator
Lauren Grossman, Recording Secretary

ABSENT:

Ed Kuhn
Scott Birnie
Shelly Gorino

Mark Turner called the meeting to order at 7:10 P.M.

B. Approval of Minutes:

Resolution. The Commission reviewed the minutes of the February meeting with no changes suggested. Jenny Smith made a motion to approve the meeting minutes of March 15, 2018, and Lisa Bates seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no Public Before the Commission.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS.

- \$240 – First Bank Card – Aquatics
- \$58.97 – First Bank Card – Sweetheart Dance
- \$200 – Lourdes Roa – Gentle Yoga 2.0
- \$200 – Lourdes Roa – Beginner Gentle Yoga
- \$1,147.50 – Collamer Jones Karate Inc. – Karate Classes
- \$300 – Victoria Noll – Refund, Swim Lessons
- \$250 – DJ – Sweetheart Dance
- \$131.13 – Wegmans – Sweetheart Dance
- \$26.12 – Joann's – Sweetheart Dance
- \$28.37 – Dollar General – Sweetheart Dance
- \$60 – Oriental Trading Company – Sweetheart Dance
- \$117 – Wegmans (cupcakes) – Sweetheart Dance
- \$26.30 – Dollar General (balloons) – Sweetheart Dance
- \$185.25 – Skate Rental – Winter Break
- \$18.64 – Snapfish – Sweetheart Dance
- \$12.91 – Snapfish – Sweetheart Dance
- \$32.98 – Amazon Smile (pool toys) – Aquatics
- \$27.87 – Amazon Smile (pool toys) – Aquatics

2. WINTER/SPRING PROGRAM UPDATE

- According to Shanna, the Sweetheart Dance went very well, with 300 plus children and families in attendance. The Sweetheart Dance was one of a few activities that saw increased participation over Winter Break; roller-skating and open swim had 39 and 35 attendees, respectively.
- Shanna said she is considering scheduling an AARP Defensive Driving course. Since the course is approximately 5 hours long, she plans to schedule it for a Saturday.
- Shanna stated she is exploring the possibility of adding another 6-week session of swim lessons, with an estimated start date of April 30, 2018, due to increased parental interest. She also mentioned that she plans to increase the cost of the stroke refinement lessons to \$75. Mark asked for a cost proposal.
- Shanna is planning the Easter Party with Village Trustee Christie Offen and Christine Urban, a member of the Greenway Project. The American Legion is also taking part, and the event will take place at the American Legion. Liz Streb at the Legion worked with Shanna to donate the goodie bags and stuffed animals, as well as paying for the food and half of the entertainment. The Greenway Project will provide an Empire Pass and 1,000 filled eggs for the Easter Egg Hunt. The Wheatland Chili Leadership Asset team will be helping on the day of the party. Each organization participating has done its own advertising for the event.

3. SUMMER CAMP PROPOSAL

- Shanna discussed plans for Summer Camp, noting that this year, instead of a field trip to Altitude Trampoline Park, she plans to work with Sky Zone, as the prices and food provided are a better fit. Lisa Bates said Sky Zone has a good relationship with the Wheatland Chili PTA.
- Shanna stated that she will be focusing on Summer Camp more in April, after the Easter Party. Dates have been decided upon, and Johnson Park has been reserved through the Village of Scottsville.
- Subjects related to Summer Camp which were discussed by the board include the time table for advertisement, recruiting counselors, and expanding the summer camp program, and all programs, to Kindergarten eligible children.

E. Old Business

1. FINANCIAL REPORT REVIEW

Mark Turner reported that since Recreation surpassed projected numbers within the past year, the department was able to buy new equipment with the additional funds. Recreation has seen a 4% revenue increase, which is a new record, with increases in participation and a decrease in town investment. Mark expressed that he would like to make a few changes to ensure that Summer Camp targets are met.

F. New Business

1. COMMUNITY HALL OF FAME NOMINATION FORM

Mark Turner, Chairperson for the Wheatland Recreation Commission, being so able, created the "Salute to Excellence Committee", which is comprised of the current members of the Recreation Commission and whose task it will be to review and induct nominees for the Wheatland Community Hall of Fame. Mark's vision for the committee is to ensure that a blend of notable individuals, from Wheatland, are honored by the Hall of Fame. Mark presented the commission with the Nomination Form he created, for review and approval; stating that once it was approved, the application would be available on the Town of Wheatland's website and the program would be fully launched by month's end.

Resolution. Cheryl Marginean made a motion to approve the Nomination Form for the Wheatland Community Hall of Fame, and Jenny Smith seconded. The motion was approved by unanimous vote of the Commission.

2. QUAD CHART

Mark reviewed the quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

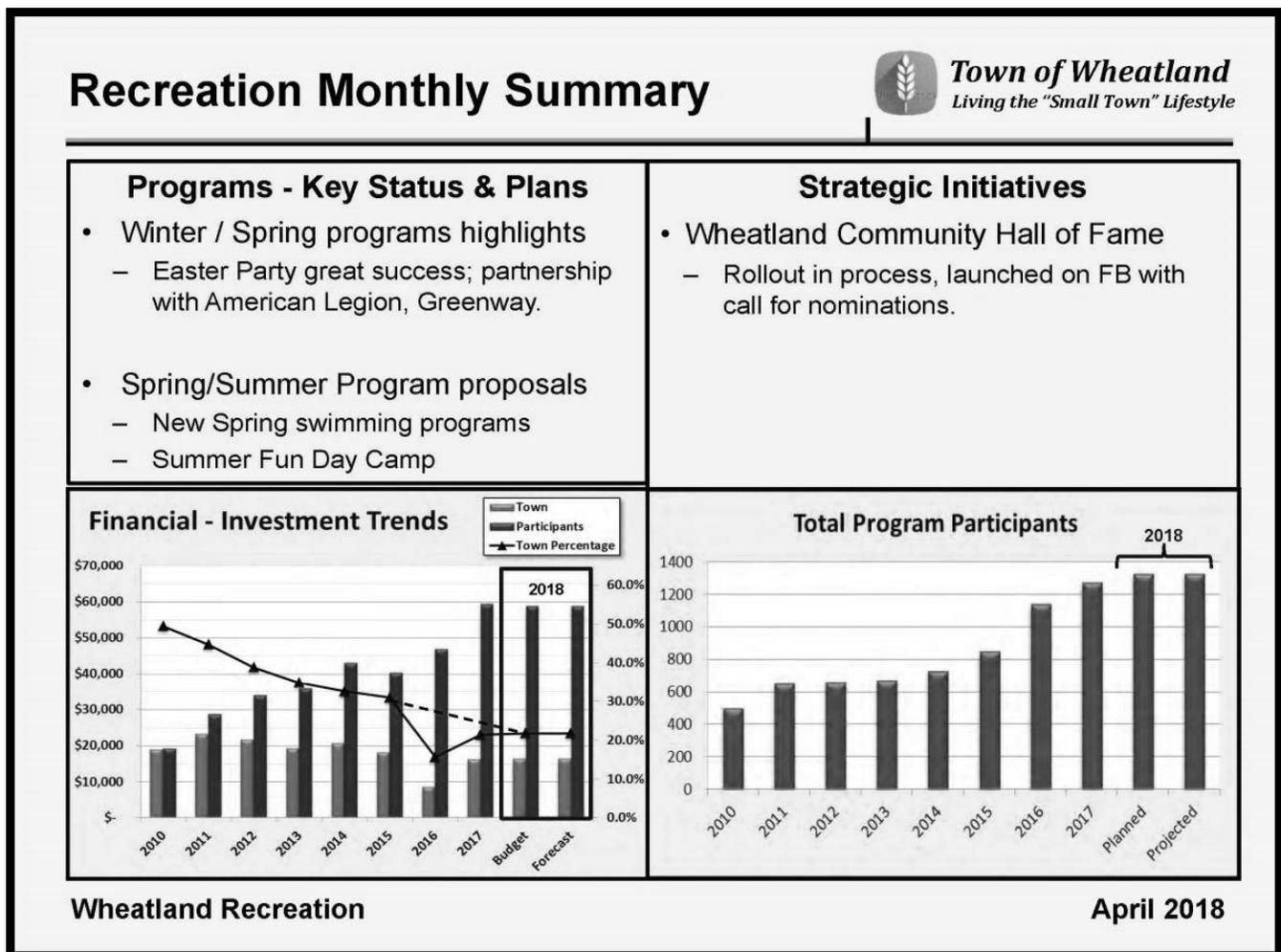
The next regular meeting is scheduled for April 19, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 8:30 P.M.; Jenny Smith seconded the motion. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Lauren Grossman,
Recreation Commission Secretary



Town of Wheatland New York Recreation Commission Meeting Minutes April 19, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held April 19, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Cheryl Marginean
Jenny Smith
Ed Kuhn
Shanna Fraser, Recreation Coordinator

ABSENT:

Lisa Bates
Scott Birnie
Shelly Gorino
Mark Turner, Recreation Commission Chairperson
Lisa Wasson, Town Board Liaison
Lauren Grossman, Recording Secretary

Shanna Fraser called the meeting to order at 7:00 P.M.

B. Approval of Minutes:

Resolution. The Commission reviewed the minutes of the March meeting with no changes suggested. Ed Kuhn made a motion to approve the meeting minutes of March 15, 2018, and Jenny Smith seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no Public Before the Commission.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS.

- \$1080 – Collamer-James Karate Inc. – Karate Classes
- \$72.33 – Walmart – Easter Party
- \$-.47 – Walmart – Credit/refund
- \$13.62 – Wegmans – Easter Party
- \$56.42 – Oriental Trading Company – Easter Party
- \$15.99 – Amazon – Office Supplies
- \$23.31 – Mary Winzenburg – Refund, Lap Swim

2. WINTER/SPRING PROGRAM UPDATE

- In regard to the Easter Party, Shanna stated she would like to divide the Easter Egg Hunt into age groups at future parties.
- Wegmans approved a \$50 gift certificate donation for Shanna to purchase supplies for the Easter Party.
- Spring classes will begin within the next few weeks. Vinyasa Yoga's scheduled day is changing from Wednesday to, tentatively, Tuesday. Terry Bakk will be teaching the class.
- Lisa Bates will be submitting a request for a donation from Wheatland Recreation to TJ Connor's 2nd Annual Field Day.

3. SPRING/SUMMER PROGRAM PROPOSALS

- Mark emailed a proposal for a spring session of Swim Lessons ahead of this evening's meeting, to receive feedback from the Commission. No members of the Commission objected to the proposal, and it was decided that the classes would be offered during the spring session as proposed.
- Shanna will be completing and submitting the Summer Camp application to Monroe County during the first week of May. She is currently working on the New York State Safety Plan as well.
- Shanna submitted to the Commission a proposal for raising the prices for Summer Camp and Before and After Care. The Commission was in favor of the increases.

Town of Wheatland Recreation Commission Meeting Minutes

- April Hill and Katy Steele will be teaching an Essential Oils class. There is no cost associated with the class, and Churchville and Chili Recreation offer similar classes.
- Shanna reached out via email to the organizer of the Caledonia 5K, who responded to her and let her know that Caledonia will not be hosting a 5K this year, so there will be no conflict for Wheatland Recreation's 5K.

E. Old Business

1. COMMUNITY HALL OF FAME

FYI – Nominations are open for the Community Hall of Fame. Ed Kuhn suggested nomination forms be available at the clerk's desk. A board member asked the question, when will the forms be due?

F. New Business

1. QUAD CHART

Shanna reviewed the quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting is scheduled for May 17, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 8:05 P.M.; Jenny Smith seconded the motion. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Lauren Grossman,
Recreation Commission Secretary

Recreation Monthly Summary



Programs - Key Status & Plans

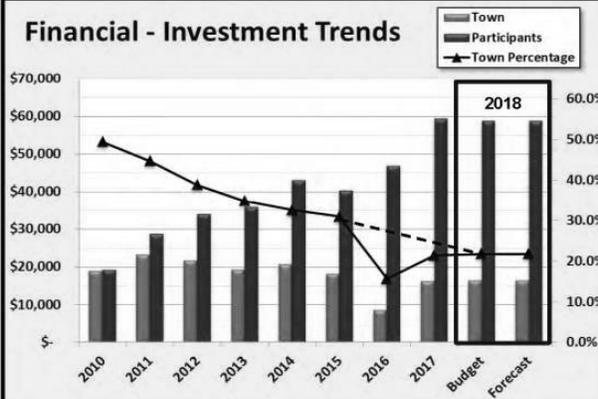
- Winter / Spring programs highlights
 - Easter Party great success; partnership with American Legion, Greenway.

- Spring/Summer Program proposals
 - New Spring swimming programs
 - Summer Fun Day Camp

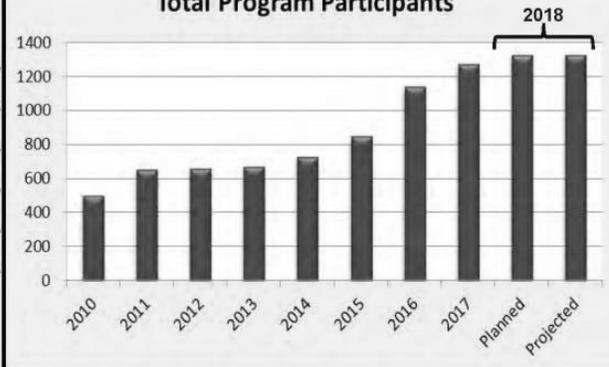
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Rollout in process, launched on FB with call for nominations.

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

April 2018

Town of Wheatland New York Recreation Commission Meeting Minutes

June 21, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held June 21, 2018 at 7:03 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Lisa Bates
Jenny Smith
Cheryl Marginean
Mark Turner- Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lauren Grossman, Recording Secretary

ABSENT:

Ed Kuhn
Shelly Gorino
Scott Birnie
Lisa Wasson, Town Board Liaison

Mark Turner called the meeting to order at 7:03 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the March meeting with no changes suggested. Cheryl Marginean made a motion to approve the meeting minutes of April 19, 2018, and Jenny Smith seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission*.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS

- \$26.39 – Amazon – Recreation Office Supplies
- \$7.98 - Amazon – Recreation Office Supplies
- \$119.99 – Amazon – Recreation Office Supplies
- \$9.35 – Amazon – Recreation Office Supplies
- \$28.67 – Shanna Fraser – Mileage
- \$200 – Kathy Merritt – Vinyasa Yoga
- \$90 – Christine DeStounis – Water Walking
- \$654 - Amy Tassone – Refund Check

2. SPRING & SUMMER PROGRAM UPDATE

- Spring Programs: are up and running, including: Gentle Yoga, Vinyasa Yoga, Parent/Child Swim, Individual Swim, Stroke Refinement, Family Swim.
- Summer Programs: Summer Fun Day Camp registration packets have been distributed throughout the community; Requisite training for Camp staff has been completed per Monroe County and NYS requirements (more staff hours required than planned, but financial status appears to be on track). Camp participation will be capped at 130 due to Johnson Park building capacity constraints. Pending finances, another session of swim may be planned for the summer period.

E. Old Business

1. FINANCIAL REVIEW

- Mark Turner presented Recreation Department finances through the end of the Winter Period for Commission review. While the Winter Period was slightly behind plans for net income, **the FY18 projections are still on track for a slight positive performance of \$ 418**, which is due to the application of some of the built in net income hedge for the year.
- The critical program for department financial performance, as always will be the Summer Fun Day Camp program. **The FY18 forecast depicts a 20.4% Town Investment level**, which is on track with the downward trend of the past 8 fiscal years.

F. New Business

1. PTA FIELD DAY PROPOSAL

Resolution. Jenny Smith made a motion to approve the purchase of a “Pop-Up Tent” not to exceed \$ 150, and Cheryl Marginean seconded. The motion was approved by unanimous vote of the Commission. The “Pop-Up Tent” will be lent to TJ Connor Elementary in support of their Field Day event on June 8, 2018.

2. QUAD CHART

Mark Turner reviewed the quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting is scheduled for July 19, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 8:40 P.M.; The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,
Lauren Grossman,
Recreation Commission Secretary

Recreation Monthly Summary



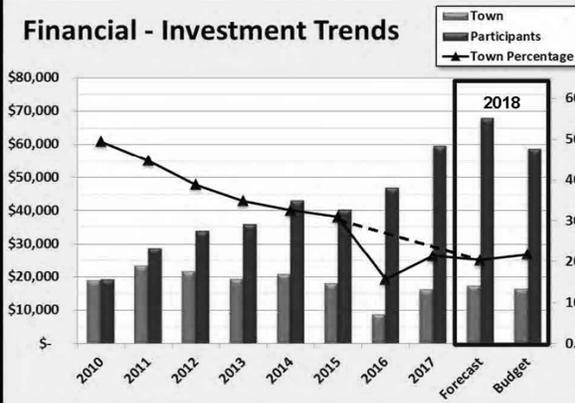
Programs - Key Status & Plans

- Spring/Summer programs highlights
 - Spring programs completed.
 - **Summer “Fun” Day Camp** registration open; staff training complete; 130 max.
 - **5K Race** proposal approved.
- 2018 Financial Review (winter period)
 - Less net in period; forecast > budget.

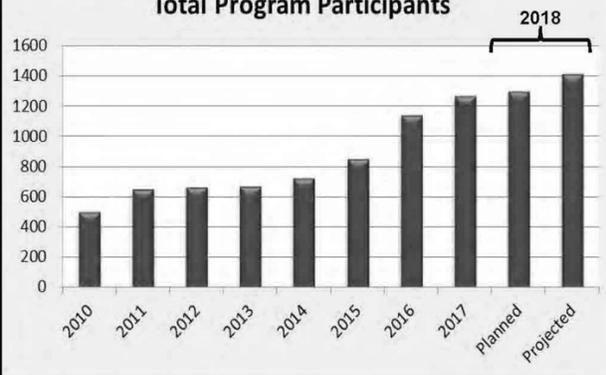
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Call for nominations open

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

June 2018

Town of Wheatland New York Recreation Commission Meeting Minutes July 19, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held July 19, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Jenny Smith
Ed Kuhn
Lisa Wasson, town Board Liaison
Mark Turner- Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lisa Bates Recording Secretary

ABSENT:

Shelly Gorino
Scott Birnie
Cheryl Marginean

Mark Turner called the meeting to order at 7:00 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the June meeting with no changes suggested. Jenny Smith made a motion to approve the meeting minutes of June 21, 2018, and Ed Kuhn seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission*.

D. Recreation Department Report

Presented by Shanna Fraser

1. **EXPENSE VOUCHERS**

- \$55.08 – S & S Worldwide – Camp Supplies
- \$209.83 – Walmart - Camp Supplies
- \$10.30 – Dollar General - Camp Supplies
- \$50.50 – Five Below - Camp Supplies
- \$15.93 – JoAnn – Camp Supplies
- \$29.98 – Shanna Fraser - Mileage
- \$874.00 - Altitude Trampoline Park – Camp Field Trip
- \$1102.00 – Altitude Trampoline Park – Camp Field Trip
- \$470.00 – Jade Pottery – Mugs
- \$580.00 – Jade Pottery Mugs
- \$14.25 – Dollar General – Camp Supplies
- \$10.00 – Dollar General – Camp Supplies
- \$266.25 – JB Sportswear – Camp Shirts for Staff
- \$32.00 – Five Below – Summer Camp Equipment
- \$35.99 – Amazon – Camp Supplies
- \$400.00 – Lourdes Roa Gentle Yoga/Beginner Gentle Yoga

Issue with S & S Worldwide. They messed up an order, gave the Town of Wheatland credit but still a shipment on back order. Shanna is monitoring.

2. **SUMMER PROGRAM UPDATE**

- **Summer Fun Day Camp Program:**
Camp going very well. Highest participation with 128 children, New approach on field trips, one per week, response has been well received. Only one serious incident to date. Security issue in village, sheriff was called and parents were made aware of situation. Camp staff escorted campers who walk home. Shanna also sent out email that afternoon to all parents.
- **Introduction to Tennis Program Proposal:**
Shanna would like to add Intro to Tennis 2 week program 2 days for one hour with a participant fee of \$25.00.
Resolution. Ed Kuhn made a motion to add Intro to Tennis to the summer programs, Jenny Smith 2nd the motion. The motion was approved by unanimous vote of the Commission.

Town of Wheatland Recreation Commission Meeting Minutes

- **5K Run**

\$1,200 in sponsorships received to date. Shanna contacted Ron Beach for Tshirts. A lot of work still needs to be done for the 5K run. Shanna was stating that she needs someone to run the program. A discussion opened regarding Shanna getting the stipend to run the 5K Run.

Resolution. Ed Kuhn made the motion to allow Shanna to get the \$500.00 stipend to run the 5K Run. Jenny Smith 2nd the motion. The motion was approved by unanimous vote of the Commission.

E. Old Business

1. FINANCIAL REVIEW

- 2019 Budget is due to be submitted in August

F. New Business

1. QUAD CHART

- Mark Turner presented updates to Quad Chart. Summer Camp – 128 kids this year, new approach to Field Trips, Adding Intro to Tennis, 5K Run preparation in progress (quad chart attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting is scheduled for August 16, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Jenny Smith made a motion to adjourn the meeting at approximately 8:20 P.M.; the vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Lisa Bates,
Recreation Commission Secretary

Recreation Monthly Summary



*A Distinctive
Small Town Experience*

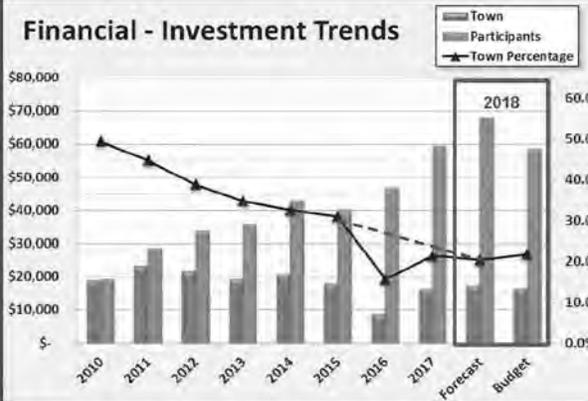
Programs - Key Status & Plans

- Summer programs highlights
 - Summer “Fun” Day Camp has 128 participants (most ever); additional staff training costs (mandatory, first aid, CPR).
- August plans
 - 2019 budget preparation, submission.
 - 2018 Fall program proposals.

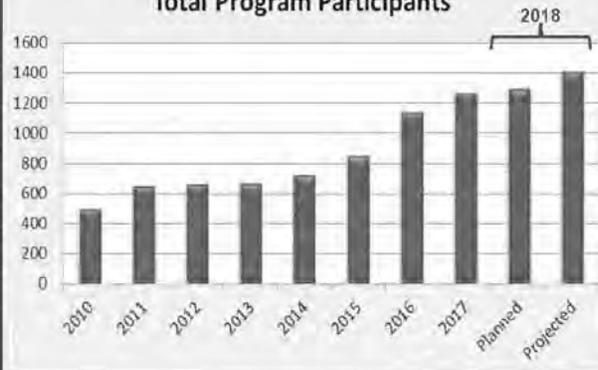
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Call for nominations open
 - Promote nominations in August
 - Prioritize/prepare historical nominations

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

July 2018

Town of Wheatland New York Recreation Commission Meeting Minutes

August 16, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held August 16, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Jenny Smith
Ed Kuhn
Cheryl Marginean
Mark Turner- Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lisa Bates Recording Secretary

ABSENT:

Shelly Gorino
Scott Birnie
Lisa Wasson, town Board Liaison

Mark Turner called the meeting to order at 7:05 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the July meeting with no changes suggested. Jenny Smith made a motion to approve the meeting minutes of July 19, 2018, and Ed Kuhn seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission*.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS

- \$30.00-Reimbursement to Jim Gilmer for Certification for 5K
- \$33.54-Joann- Hawaiian Week
- \$240.00-Terry Bakk-(6) Power Vinyasa Yoga Instructor
- \$833.00 Wheatland Chili CSD-Filed Trip Transportation
- \$2,671.50-Seabreeze Field Trip
- \$8.49-Walmart-Camp Supplies
- \$900.00-JB Sportswear-T-shirts for 5K
- \$5.25-Dollar General-Camp Supplies
- \$11.19-Joann-5K
- \$23.36-Walmart-Camp Supplies
- \$280.00-Terry Bakk-Power Vinyasa Yoga Instructor
- \$48.51-Shanna Fraser-Mileage
- \$602.00-Seneca Park Zoo Field Trip
- \$123.84-Scott Lund-Bus Transportation
- \$1,732.50-The Club House Fun Center-Field Trip
- \$9.25 Dollar General Camp Supplies
- \$11.05-Dollar General-Camp
- \$122.02-Crown Awards-5K

2. SUMMER PROGRAMS

- **Summer Fun Day Camp** - Overall Camp was a big success. Shanna was very pleased with the camp staff, no major problems this year. Shanna is going to send out a survey to parents via Survey Monkey.
- **5K Race** - 155 runners so far. Runners can register online up to the start of the event. T-shirts are in. Shanna would like to offer a \$5 discount to the Varsity Teams and 10% discount to MedVed Runners.

Resolution- Cheryl Marginean made a motion to update the fee structure for the Varsity Teams and Med-Ved Runners, Ed Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

3. **FALL PROGRAMS**

- **Flag Football Program** - Shanna is hoping to have 2 Flag Football Teams this year. She will purchase some new equipment for the program.
- **Aquatics Programs** - Shanna is looking for a few lifeguards for the swimming programs that are lined up.
- **Facilities** - Shanna needs to move the fall programs that use the TJ Connor facility into the 1st week of October due TJ Connor's gym floor being fixed for water damage.
- **Fall Programs Proposals Review** – The following program proposals were reviewed and discussed:
 - Gentle Yoga
 - Power Vinyasa Yoga
 - Total Body Conditioning
 - After School Karate
 - Youth Indoor Soccer
 - Adult Indoor Soccer
 - Adult Basketball
 - Water Walking
 - Swimming Programs (7)

Resolution – Jenny Smith made the motion to approve the Fall Program slate, Cheryl Marginean 2nd the motion. The motion was approved by unanimous vote of the Commission.

E. . Old Business

1. **FINANCIAL REVIEW**

- The 2019 Recreation Budget has been submitted. Mark reviewed the 2019 Recreation Budget with the Commission.

2. **WHEATLAND HALL OF FAME**

- Mark has 4 historical candidates for the Wheatland Hall of Fame based on discussion with Town Historian Barb Chapman. The Commission will discuss these and other initial candidates at the September meeting.

F. New Business

1. QUAD CHART

- Mark Turner reviewed the August quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting will be scheduled for September, 2018. Mark will send out candidate dates for September 17th or 18th and pull for commission consensus.

2. ADJOURNMENT.

There being no further business, Jenny Smith made a motion to adjourn the meeting at approximately 8:20 P.M.; The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,
Lisa Bates,
Recreation Commission Secretary

Recreation Monthly Summary



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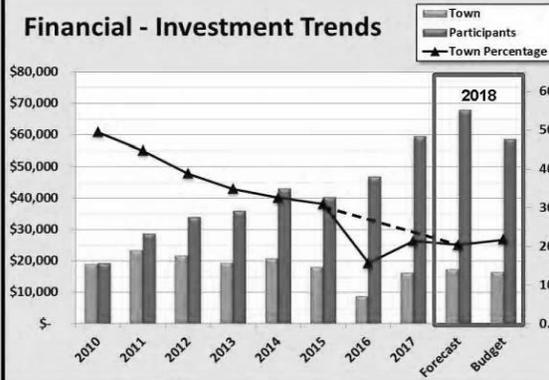
Programs - Key Status & Plans

- Summer programs highlights
 - 5K Race had record participation
- Fall programs highlights
 - 2018 Fall program proposals approved
- Department finances
 - Reviewed 2019 budget proposal
 - September review of 2018 budget status

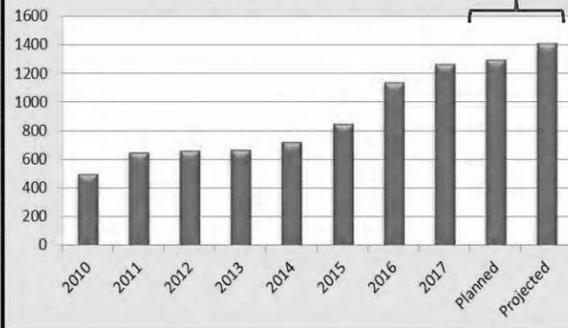
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Identified historical nominations
 - Collect initial nominations
 - Initial nominations review in September

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

August 2018

Town of Wheatland New York Recreation Commission Meeting Minutes September 18, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held September 18, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Jenny Smith
Edd Kuhn
Cheryl Marginean
Scott Birnie
Mark Turner- Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lisa Bates Recording Secretary

ABSENT:

Shelly Gorino
Lisa Wasson, town Board Liaison

Mark Turner called the meeting to order at 7:46 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the August meeting with no changes suggested. Cheryl Marginean made a motion to approve the meeting minutes of August 16, 2018, and Jenny Smith seconded, Scott Birnie abstained. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission.*

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS

- \$70.83 – Wegmans for 5K
- \$267.23 - Red Cross for Lifeguard Training
- \$90.00 – JB Sportswear – 5K
- \$348.00 – Spirit Timing – 5K
- \$414.96 – Marilyn Johnson, Bus Driver for Summer Camp
- \$33.99 – Amazon – Office Supplies for Recreation Dept.
- \$400.00 – Lourdes Roa – Yoga Instructor

2. SUMMER PROGRAM UPDATE

- **5K Run**

5K race went smooth. 208 total runners. Spirit Timing did a great job and registration went very well. We made a profit of ~ \$2600.

Resolution – Cheryl Marinean made a motion to approve recommendation of \$1300 to the Mike Skivington Scholarship Fund and \$1300 to the GEVA Curtain Call on behalf of Jill Skivington Jackett. Jenny Smith 2nd the motion. The motion was approved by unanimous vote of the Commission.

3. FALL PROGRAMS

- The Fall Program Flyer has gone out to TJ Connor and Cal-Mum Schools. Registrations starting to come in. The gym floor at TJ Connor is still on target to be completed by the end of October.
- The Community Night event was well attended by several vendors and local organizations. A dozen or so families attended.
- **Parent/Child Sign Language Class**. Shanna would like to add a Parent/Child Sign Language Class to the Fall Programs. It would be held Monday evenings from September 24th – November 5th. The class would cost \$60 for the parent/child pair. This program would need a minimum of 6 parent/child pairs to run. The maximum for the program would be 10 parent/child pairs.

Resolution – Jenny Smith made the motion to approve the Parent/Child Sign Language Class. Edd Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

E. . Old Business

1. FINANCIAL REVIEW

- Mark reviewed the Current Year Summary with the Commission. We are looking at record financial performance and participation levels. We are 35% higher in revenue year over year and our net income is 10% higher year over year. Much of this has been driven by the additional spring programs that were added this year along with record participation levels at Summer Camp, the 5K Race and the Dance.

2. WHEATLAND HALL OF FAME

- The Commission looked at the initial nominations that we have and will continue to look at additional nominations at next month's meeting.

F. New Business

1. QUAD CHART

- Mark Turner reviewed the quad chart with the commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting will be scheduled for October 18th, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Jenny Smith made a motion to adjourn the meeting at approximately 8:20 P.M. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,
Lisa Bates,
Recreation Commission Secretary



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Recreation Monthly Summary

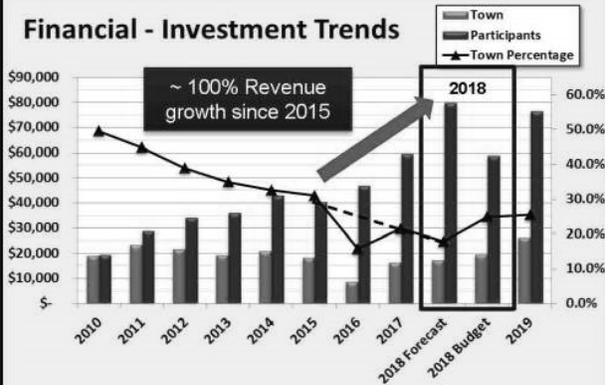
Programs - Key Status & Plans

- Recommend \$2600 5K Race donation
- Fall programs highlights
 - 2018 Fall program registration open
- Projected **record** 2018 performance
 - Revenue ~ \$80K (>35% YoY).
 - Net (>10% YoY) over plan.
 - Participation levels (>23% YoY)

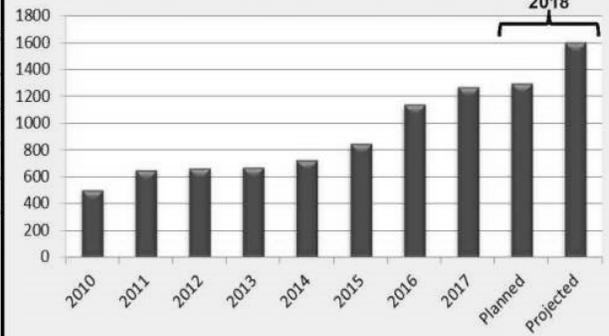
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Initial nominations review
 - Prepare final nominations for evaluation and recommendation

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

September 2018

Town of Wheatland New York Recreation Commission Meeting Minutes October 18, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held October 18, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Jenny Smith
Edd Kuhn
Cheryl Marginean
Scott Birnie
Mark Turner, Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lisa Bates, Recording Secretary

ABSENT:

Shelly Gorino
Lisa Wasson, Town Board Liaison

Mark Turner called the meeting to order at 7:07 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the September meeting with no changes suggested. Edd Kuhn made a motion to approve the meeting minutes of September 18, 2018, and Scott Birnie seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission*.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS

- \$82.35 – Amazon – Office Supplies
- \$12.98 – Home Depot – Pool Test Kit
- \$52.50 - -Colin Dalton - Lifeguard
- \$51.91 – Amazon – Recreation Supplies - Pool
- \$108.00 – American Red Cross – Training for (3) Lifeguards.
- \$176.00 – J-B Sportswear – Flag Football (Team & Coaches)
- \$11.54 – Amazon – Recreation Supplies

Shanna is in need of a new computer for the Recreation Department. She received a quote from The PinPoint Group for \$650.00. Mark suggested that she get more memory than what was on the quote.

Resolution - The Commission was asked to entertain a motion for the approval of \$750.00 for a new computer for the Recreation Department. Cheryl Marginean approved the motion and Jenny seconded the motion. The motion was approved by unanimous vote of the commission.

2. FALL PROGRAM UPDATE

- 3 Lifeguards have been hired and are currently working. Shanna asked for the Commission's approval to purchase 3 Lifeguard shirts at \$13.00 each for the new lifeguards.

Resolution- Jenny Smith made the motion to approve the purchase of 3 Lifeguard shirts not to exceed \$50. Cheryl Marginean 2nd the motion. The motion was approved by unanimous vote of the Commission.

- Soccer and Adult Basketball will start on time. The gym floor is slated to be finished on time.

- **Fall Swim Program**- Shanna proposed adding an additional 6 week swim program. Starting Nov. 5 – December 12th. Prices would be kept the same.

Resolution- Scott Birnie made the motion to approve the 6 week swim program as outlined above, Edd Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

Town of Wheatland Recreation Commission Meeting Minutes

- **Fitness Center** – the new Fitness Center is finished at the Wheatland Chili HS/MS. Shanna proposed adding a 6 week Fitness Program, Monday – Thursday, November 5 – December 14th for \$30 per session. Requiring a minimum of 20 people and a maximum of 30 people. Participants will be split between 2 (1) hour sessions.

Resolution – Cheryl Marginean made the motion to approve the Fitness Program as outlined above, Edd Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

- **Parade of Lights** – The Parade of Lights will be held on Saturday December 1st. The Recreation Department will be hosting an activity for the children in the Town Building from 12noon – 3pm. The building will be open from 10am-9pm.

E. . Old Business

1. **FINANCIAL REVIEW**

- Will be done at year end

2. **WHEATLAND COMMUNITY HALL OF FAME**

- The Commission selected 5 nominees for the Town of Wheatland Community Hall of Fame
 - Issac Scott
 - John Talcott Wells Sr.
 - Wendell Castle
 - Glenn Sickles
 - RT Miller Jr.
- Based on evaluation of Hall of Fame criteria, the Commission voted and agreed upon the 2018 Inductees into the Town of Community Wheatland Hall of Fame:
 - **John Talcott Wells Sr.** – Community Improvement
For notable contribution facilitating improved methods and efficiency in area farming through innovative barn designs.
 - **R.T. Miller Jr.** – Community Service
For notable contribution as a major benefactor of the Scottsville Free Library and local infrastructure supporting community needs.
 - **Glenn Sickles** – Social Service & Education
For sustained and notable contribution to the community in the area of Fire Safety / Fire Prevention education.

Town of Wheatland Recreation Commission Meeting Minutes

Resolution - Mark Turner asked the Commission to entertain a motion to recommend the 3 Inductees listed above into our first Town of Community Wheatland Hall of Fame. Cheryl Marginean made the motion to approve the three Inductees into the first Town of Community Wheatland Hall of Fame, Edd Kuhn second the motion. The motion was approved by unanimous vote of the Commission.

- Based upon previous conversation, Edd Kuhn stated the Lions Club may help purchase the plaques for this year. Scott Birnie mentioned that he would be willing to make a donation and help split the cost of the plaques with the Lions Club. Estimated charges for the plaques is \$80/per plaque for wood or \$40/plaque for plastic, approximately \$250 total.
- The Commission also discussed at adding an additional branch to the Hall of Fame, naming the new branch "Volunteers of Distinction". A secondary recognition method would need to be discussed and created which lists the volunteers names.

F. New Business

1. QUAD CHART

- Mark Turner reviewed the quad chart with the Commission (attached at the end of this report).

G. Other Business

1. NEXT REGULAR MEETING

The next regular meeting will be scheduled for November 15th, 2018 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

There being no further business, Jenny Smith made a motion to adjourn the meeting at approximately 8:05 P.M. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,
Lisa Bates,
Recreation Commission Secretary

Recreation Monthly Summary



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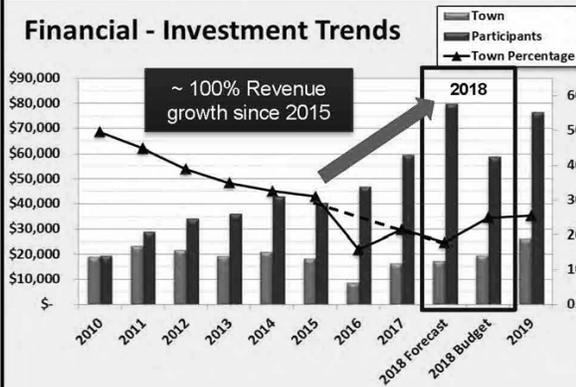
Programs - Key Status & Plans

- Fall programs highlights
 - 2nd sessions swim program proposals
 - New Fitness Center program at WCHS
 - Parade of lights planning

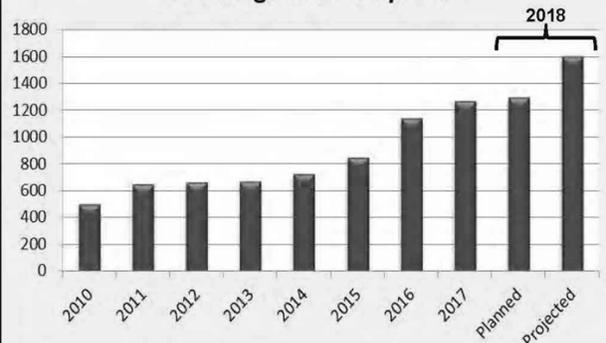
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Completed evaluation of all nominations.
 - Completed selection of three inductees for 2018 based on evaluations.
 - Recommendation for CHoF “Wall” in Wheatland Municipal Building.
 - Created plan for “Volunteers of Distinction”

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

October 2018

Town of Wheatland New York Recreation Commission Meeting Minutes November 15, 2018

A. Meeting Call to Order

Recreation Commission Meeting was held November 15, 2018 at 7:07 P.M. in Meeting Room B of the Wheatland Municipal Building located in Scottsville, New York.

PRESENT:

Edd Kuhn
Cheryl Marginean
Scott Birnie
Mark Turner, Recreation Commission Chairperson
Shanna Fraser, Recreation Coordinator
Lisa Bates, Recording Secretary

ABSENT:

Shelly Gorino
Jenny Smith
Lisa Wasson, Town Board Liaison

Mark Turner called the meeting to order at 7:07 P.M.

B. Approval of Minutes

Resolution. The Commission reviewed the minutes of the September meeting with no changes suggested. Cheryl Marginean made a motion to approve the meeting minutes of October 18, 2018, and Scott Birnie seconded. The motion was approved by unanimous vote of the Commission.

C. Public Before the Commission

There was no *Public Before the Commission*.

D. Recreation Department Report

Presented by Shanna Fraser

1. EXPENSE VOUCHERS

- \$1,500 – GEVA Theater Center – Donation of Proceeds
- \$1,500 – Mike Skivington Memorial Scholarship Fund – Donation of Proceeds
- \$40.00 – JB Sportswear – Lifeguard Shirts
- \$56.00 – Miranda Lindsay – Refund for Vinyasa Yoga
- \$9.99 – Amazon – Office Supplies
- \$400.00 – Lourdes Roa – Yoga Instructor Fees
- \$140.18 – Flag Football Party
- \$13.64 – JoAnn – Pool/ Bulletin Board/Advertising
- \$26.60 – Dollar General – Flag Football Party
- \$742.50 – Collamer-Jones Karate, Inc.- Karate Classes
- \$240.00 – Kathy Merritt – Vinyasa Yoga Instructor Fees
- \$90.00 – Christine Destounis – Water Walking Instructor

- Shanna will be ordering Recreation T-Shirts to replenish the stock.
Mark asked the Commission to entertain a motion to spend up to \$900 on Recreation T-shirts to replenish the stock.

Resolution- Scott Birnie made the motion. Edd Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

- Shanna was asked if we could purchase (2) basketballs for the upcoming Basketball Program.
Mark asked the Commission if they would entertain the purchase of (2) Basketballs for the Adult Basketball Program.

Resolution – Cheryl Marginean made the motion to spend up to \$150 on (2) Basketballs for the Adult Basketball Program. Scott Birnie 2nd the motion. The motion was approved by unanimous vote of the Commission.

2. FALL PROGRAM UPDATE

- Candy Bar Bingo went well, had a good turnout. Looking at adding again the winter.
- (3) people signed up for the Fitness Center Program. Trying to keep the cost as low as possible. Shanna mentioned it will take some time to get the word out and get participation up.
- Great participation for kids indoor soccer, split the group up into three teams so kids could get maximum playing time.
- Shanna would like to add a **(3) Day Lifeguard Training Class** in December (Late Fall Program). Would include 26 hours of training. The training would cost \$230 for each participant.

Resolution- Edd Kuhn made the motion to approve the Lifeguard Training Class in December for the cost of \$230.00 per participant. Cheryl Marginean 2nd the motion. The motion was approved by unanimous vote of the Commission.

- **Parade of Lights** – Shanna will be doing a craft activity for the kids during the Festival of Lights on behalf of Recreation Department. Children will be making a Christmas Ornament and or Peppermint Sugar Scrub. Shanna asked the Commission for approval to purchase supplies for this event. Recreation has \$350.00 budgeted.

Resolution – Edd Kuhn made a motion to approve up to \$350 for supplies to support the Parade of Lights activities. Scott Birnie 2nd the motion. The motion was approved by unanimous vote of the Commission.

3. WINTER PROGRAM PROPOSALS

- Gentle Yoga
- Vinyasa Yoga
- Total Body Conditioning
- Swimming Programs
- Youth Indoor Soccer
- Adult Indoor Soccer
- Adult Basketball
- After-School Karate
- Indoor Walking
- Roller-skating (Winter break)
- Open Swim (Winter break)
- Sweetheart Dance

Town of Wheatland Recreation Commission Meeting Minutes

- There are no changes to the Winter Programs or the fees. Mark Turner asked the Commission to entertain a motion to approve the Winter Programs proposal for the 2019 baseline plan.

Resolution- Cheryl Marginean made the motion to approve the 2019 Proposed Winter Programs. Edd Kuhn 2nd the motion. The motion was approved by unanimous vote of the Commission.

- Shanna would like to offer a **“Try Before You Buy” Program** for Yoga. Mark asked the Commission to entertain a motion to offer this for Winter.

Resolution – Cheryl Marginean made the motion to approve the “Try Before You Buy” Program. Scott Birnie 2nd the motion. The motion was approved by unanimous vote of the Commission.

- **Sewing Class** – Shanna is looking into a Winter Sewing Class. Looking at a grant to get sewing machines. Anything that is made in the class would be donated. More information to follow.
- **Wheatland Chili Traveling Seniors**
Shanna may be assisting the Wheatland Seniors Travel Club come January 2019. Supervisor Dobson is looking to have Recreation take over the trip planning and trip activities for the Senior Travel Group. Shanna will be meeting with Supervisor Dobson to work out the details. More information to follow.

E. . Old Business

1. NONE

F. New Business

1. **QUAD CHART**

- Mark Turner reviewed the quad chart with the Commission (attached at the end of this report).

2. **2019 RECREATION COMMISSION SCHEDULE**

- It was decided that the Commission would hold the Recreation Meetings on the third Thursday of the month for 2019.

G. Other Business

1. **NEXT REGULAR MEETING**

Town of Wheatland Recreation Commission Meeting Minutes

- The next regular meeting will be scheduled for January 17th, 2019 at 7:00 P.M. in Meeting Room B of the Wheatland Municipal Building.

2. ADJOURNMENT.

- There being no further business, Cheryl Marginean made a motion to adjourn the meeting at approximately 8:15 P.M. The vote was unanimous, the motion carried and the meeting was adjourned.

Respectfully submitted,

Lisa Bates
Recreation Commission Secretary

Recreation Monthly Summary



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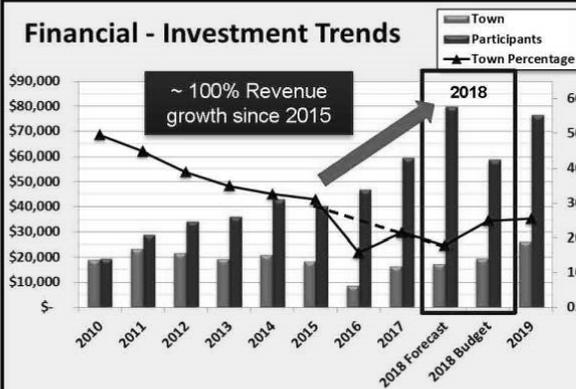
Programs - Key Status & Plans

- Fall programs highlights
 - Approved Lifeguard Training in Dec
 - WCHS Fitness PGM slow start
- Parade of lights youth event prep
- Winter Program proposals
 - Reviewed and approved 12 proposals
- 2019 meeting schedule approved

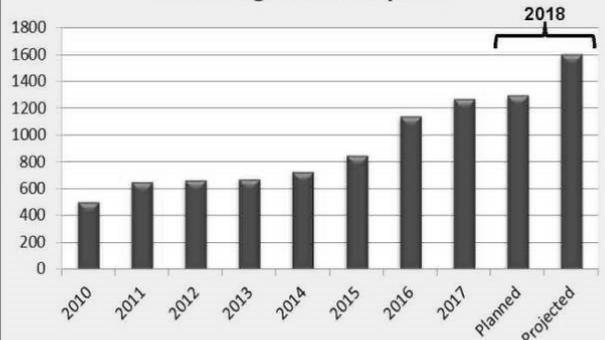
Strategic Initiatives

- Wheatland Community Hall of Fame
 - Induction ceremony at Parade of Lights

Financial - Investment Trends



Total Program Participants



Wheatland Recreation

November 2018